

# Q174 Safety Meeting Agenda & Minutes

**February 2, 2018**  
*(minutes are in italics)*

Mrs. K. Kelly, Principal

Mrs. K. Kobetitsch, A.P.

**Members:** Principal Karin Kelly, Assistant Principal Kerstin Kobetitsch, Agent Shazia Iqbal, PA Rep. Bobby Valiente, Recorder/Secretary UFT Rep. Richard Niccolich, Custodian Jerry Grabos, Crossing Guard Tina Inglese, Parent Coordinator Laura Hui, Teacher Reps. Ms. Roopchand and Ms. Desvigne,

**Attendance:** *Principal Karin Kelly, Assistant Principal Kerstin Kobetitsch, Agent Shazia Iqbal, Recorder/Secretary UFT Rep. Richard Niccolich, Custodian Jerry Grabos, Crossing Guard Tina Inglese, Parent Coordinator Laura Hui, Teacher Reps. Ms. Roopchand and Ms. Desvigne, School Aide Josephine Conigliaro, Parent Representative Jillian Coulton, School Safety Supervisor Thomas.*

## I. **Greetings!** ~ review January's minutes

*-The minutes were reviewed.*

*-Congestion levels at the main lobby were reduced by starting parent meetings/workshops before arrival and dismissal. The pilot was successful.*

## II. **Emergency Readiness**

-In regards to drills, evacuations and lockdowns, they will begin again when the weather gets warmer.

*-An extra lockdown has been completed.*

*-We are up to date on all drills.*

III. **Arrival Concerns:** Parents blocking access with their cars  
Making 3 pt turns  
Blowing Horns

Mrs. Kobetitsch notified School Safety and Police Department (112) Police car was sent once as a deterrent.

*-As a more effective deterrent, a police vehicle should be parked at our school at arrival and dismissal at irregular frequency so that a pattern cannot be established.*

#### **IV. Welcome ~ Mr Thomas and Ms. Catoggio**

Mr. Thomas and/or Ms. Catoggio are visiting with us perhaps they can to add some thoughts and give us some insights about this matter. (traffic concerns outside 174)

- A Taskforce Officer will be sent to the school one day a week.*
- Police Officers from the 112<sup>th</sup> can enforce laws. A Taskforce Officer will only function as a deterrent.*
- Ms. Catoggio was not able to attend this meeting.*

#### **Events:**

**V. Respect for All Week** and “**We Are the World**” coming up 2/12~ Ms. Hui

- The assembly for K will be at 8:30 and for 1<sup>st</sup> grade at 9:30. Two different colored security forms will be sent home.*
- The Circle of Dance performance is on 2/15 and the Kindness Carnival is on 2/16. Congestion will be monitored.*
- Security forms state that strollers and pets are not allowed in the building.*
- Extra coverage is assigned during assemblies and performances to direct visitors to exit at the main entrance.*

#### **Construction Updates** with Mrs. Kelly

*-Auditorium is at the bidding stage. Contractors have visited the school.*

*-Auditorium floor, stage floor, stage lights, stage stairs, and seats will be upgraded. The back wall needs some fixing. This is not a big job and it should take place during the summer.*

*-Air Conditioning is a separate job that is supposed to take place during the spring. We have no further update on this project.*

*-New tech has been ordered: 13 Smartboards.*

*-Old Smartboards that are damaged will be disposed of following DOE procedures. The rest are stored downstairs and used for replacement parts, etc.*

*-The school is waiting for a time table from the contractor regarding the bathroom project.*

**Anything more? ....**

**VI. Adjourned: 8:40**

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Notes:

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